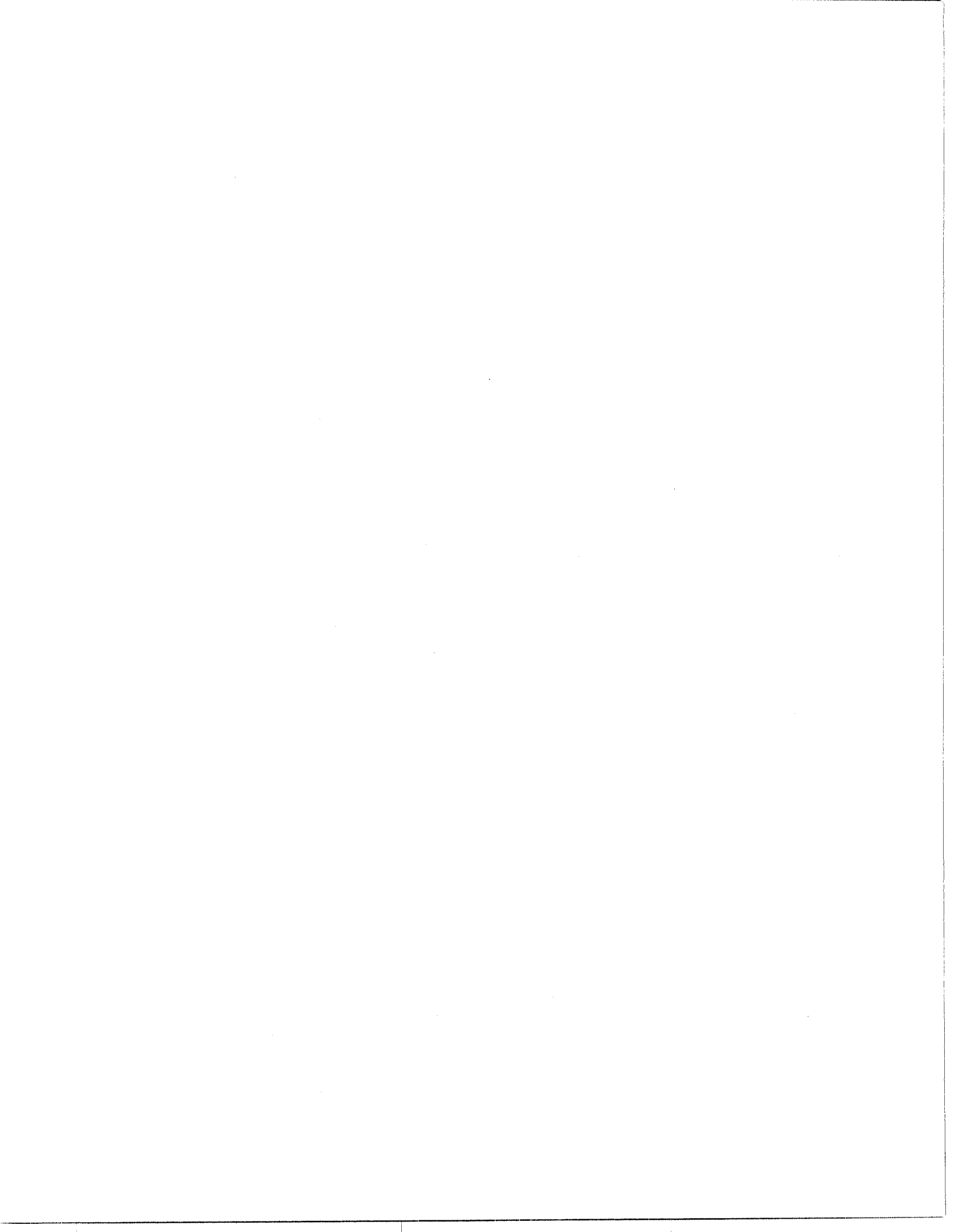


**Letter of Invitation, Bangladesh Urban  
Primary Health Care Project**



**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH  
Ministry of Local Government, Rural Development and Cooperatives  
Local Government Division**

**URBAN PRIMARY HEALTH CARE PROJECT (UPHCP)  
Project Implementation Unit (PIU)  
Nagar Bhaban, Fulbaria, Dhaka: Room No. 620**

**LETTER OF INVITATION  
for  
Technical and Financial Proposals for Provision of Primary Health Care  
Services in Urban Partnership Areas**

**Issued to:**

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**Seal of the Issuing Office:**

**Signature of the Issuing Officer**

**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH**  
**Ministry of Local Government, Rural Development and Cooperatives**  
**Local Government Division**

**URBAN PRIMARY HEALTH CARE PROJECT (UPHCP)**  
**Project Implementation Unit (PIU)**  
**Nagar Bhaban, Fulbaria, Dhaka: Room No. 620**

Ref No: \_\_\_\_\_

Dated: \_\_\_\_\_

**NOTICE INVITING PROPOSALS**  
**for**  
**Provision of Primary Health Care Services in Urban Partnership**  
**Areas**

1. The Government of the People's Republic of Bangladesh has received a loan from the Asian Development Bank (ADB) and co-financing from the Nordic Development Fund (NDF) and the United Nations Population Fund (UNFPA) toward the cost of the Urban Primary Health Care Project (UPHCP). The ADB contribution to the Project will be financed under Loan No. 1538-BAN (SF) from the Asian Development Bank (ADB). The Local Government Division of the Ministry of Local Government Rural Development and Cooperatives, is the Executing Agency for the Project, which is implemented by the Health Departments of the City Corporations of Dhaka, Chittagong, Khulna and Rajshahi. Part of the proceeds of this loan will be applied to payments for three-year contracts (Partnership Agreements) to provide specified health services for the population of Partnership Agreement Areas.
2. The Urban Primary Health Care Project (UPHCP) purpose is to improve the health of the urban poor by improving access and changing the way in which health services are provided in urban areas. The primary objective is to reduce preventable mortality and morbidity especially among women and children, by strengthening the urban primary health care (PHC) infrastructure, and ensuring that the poor receive good quality preventative, promotive and curative health services. The other objective is to sustain improvements in PHC by building the capacity of Local Government and changing the role of Government in the provision of health care services. The UPHCP will strengthen the PHC infrastructure by establishing about 190 Primary Health Centers in Chittagong, Dhaka, Khulna, and Rajshahi. It will contract out the delivery of a package of essential services to NGOs and the private sector in 15 defined partnership areas. It also will build the capacity of the city corporation health departments to manage the health service contracts and to plan, finance, monitor, evaluate and coordinate health services in the urban areas.
3. The Urban Primary Health Care Project, on behalf of the Local Government Division of the Ministry of Local Government, Rural Development and Cooperatives (the Client), now invites sealed bids from non-governmental organizations (NGOs), private agencies, private individuals (entrepreneurs) and

provider associations for the delivery of a defined package of primary health care services to urban partnership areas in Dhaka, Chittagong, Khulna and Rajshahi. Based on the "essential services package" (developed for the national Health and Population Sector Program) the government has defined objective standards for a contractor to meet that are similar to the targets of the UPHCP and consistent with the MOHFW national program guidelines. The Contractor will develop and implement a system ensuring the provision of these specific health services and the achievement of specific levels of improvement in coverage and quality by the end of three years.

4. The Project has defined specific partnership areas covering about 200,00 – 400,000 population in each of the City Corporation jurisdictions. A total of 7 Partnership Areas will be contracted at this time and 8 more in 2,000. Proposals will be accepted from international and national private enterprises, NGOs or consortia that have prior experience working with health systems and related activities and are registered and legally entitled to work in Bangladesh.
5. Proposals for the provision of Primary Health Care Services in Urban Partnership Areas now are being sought for four Partnership Areas in Dhaka, one in Khulna, one in Chittagong and one in Rajshahi, for a total of seven areas to be contracted at this time. Bidders may submit bids for up to a maximum of three Partnership Areas, and any single bidder may only be awarded a maximum of three contracts. Bidders, who can deliver the specified services best, at the lowest price, will be awarded the contracts.
6. A total of fifteen Partnership Areas will be established and fifteen contracts signed under the UPHCP during the four years of the project. This will occur in two rounds, the first taking place in 1999, when the bids for service delivery in seven Partnership Areas will be let, and the second in the year 2000, when contracts for the remaining eight areas will be tendered.
7. All Proposals and bids must be submitted in English.
8. To qualify for awarding of the contract, Bidders will need to meet the following minimum qualifying criteria:
  - a. Evidence of having implemented projects with a total annual value equal to USD 100,000 or more for each of the previous three years.
  - b. Evidence that the organization has sound financial accounting practices.
  - c. No consistent history of litigation or arbitration awards against the Bidder or associated organizations.
  - d. Minimum of five years experience working with health systems and related activities, with at least three of these years in Bangladesh by Principal Bidder.
  - e. Registration with an appropriate agency of the Government of Bangladesh, entitling bidder to work in Bangladesh.
  - f. Information on any commissions or gratuities, paid or to be paid relating to this bid and to contract execution if the bidder is awarded the contract.
9. A two-envelope bidding procedure will be used. Bidders are to submit simultaneously two sealed envelopes, one containing the Technical Proposal(s) and one the Financial Proposal(s). All bids must be received by 3 PM on 21 November 1999, in room 620, Nagar Bhaban, Fulbaria, Dhaka. At 4 PM on 21 November 1999 all bidders are invited to attend a public opening of the Technical

Proposal envelopes in the UPHCP conference room adjacent to room 620 Nagar Bhaban, Fulbaria, Dhaka. At that time the names of all bidders whose proposals have been received will be recorded.

10. Initially only the technical proposals will be opened. The evaluation committee, convened by the UPHCP, will first examine the bidders' qualifications, then evaluate the qualified technical proposals, and then open the financial proposals. Only the Technical Proposals of qualified bidders will be evaluated.
11. Only the Financial Proposals of technically qualified bidders will be opened. The opening will be in the presence of the bidder's representatives who choose to attend at the time, place, and date advised by the Client, after the concurrence of the ADB in the evaluation of the Technical Proposals.
12. The Client will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
13. Responsibility for timely delivery of Bids rests solely with the bidders. The UPHCP will make no allowance for any delays in proposal submission.
14. Bidders shall not engage in fraudulent or corrupt practices in competing for or executing an ADB-financed contract and if at any time ADB determines that a firm has engaged in corrupt or fraudulent practices (as defined in the "ADB Procurement Guidelines") in competing for or executing an ADB-financed contract, this contract shall be terminated, and the firm declared ineligible for further ADB work. Measures being taken to prevent such practices are as follows:
  - a. The members of the bid evaluation committee will be from GOB, prominent NGOs, and multinational organizations;
  - b. The Partnership Agreement Committee (Governing the Contract Process) will include representatives from GOB, Multinational organizations, the Private Sector, and prominent NGOs)
  - c. Contracts will be clearly written, according to ADB Standard Procurement Guidelines, and include appeal and international arbitration procedures.
15. Bidding documents may be purchased by interested eligible bidders upon submission of a written application to the office address given in Para. 16 and upon payment of a non-refundable fee of Tk. 3000. Bidding documents may be requested by fax and sent by courier for an additional courier fee for the set(s), equal to the cost incurred. Bidding documents will be available from 9 AM to 5 PM on all working days starting from \_\_ September 1999 up to \_\_ November 1999.
16. The payment may be made by Pay Order, Bank Draft, or money order to the Urban Primary Health Care Project, STD-14, Janata Bank, Nagar Bhaban Branch, Fulbaria, Dhaka.
17. Bidders may obtain further information from the office of the Client, at  
The Project Director  
Urban Primary Health Care Project  
Project Implementation Unit (PIU)  
Room #620, Nagar Bhavan  
Fulbaria, Dhaka  
Bangladesh  
Tel: 9667791

Tel/Fax: 9667792  
E-mail: uphcp@bangla.net

Signed: \_\_\_\_\_

Project Director

Urban Primary Health Care Project

Nagar Bhaban, Room 620, Dhaka

Dated: \_\_\_\_\_ 1999

Ref. No. \_\_\_\_\_

Copy forwarded for information and necessary action to:

1. The Secretary, LG Division, Ministry of Local Government, Rural Development, and Cooperatives, Government of Bangladesh, Dhaka.
2. ADB Representative, Bangladesh Resident Mission, Dhaka
3. Manager, Education, Health and Population (West) Division, ADB, Manila
4. Nordic Development Fund Representative, Dhaka
5. Representative, United Nations Population Fund
6. The Honorable Mayor, Dhaka City Corporation
7. The Honorable Mayor, Chittagong City Corporation
8. The Honorable Mayor, Khulna City Corporation
9. The Honorable Mayor, Rajshahi City Corporation
10. Chief Health Officers of all City Corporations

